



## **Employment Opportunity**

**Position:** Bike Mechanic/Bike Repair Educator (Summer 2023 to March 2024)

Part-time, \$25/hr. Evenings and weekends. Flexible schedule (184 hours total)

**Location:** Barrie, Ontario

Firebird Community Cycle is a registered not-for-profit, cycling education hub which offers an open and accessible drop-in DIY repair space and repair workshops. We are dedicated to the promotion of bicycle education and culture through the sustainable and accessible rebuilding, reusing, recycling and redistribution of all bicycle products.

The Bike Mechanic/Bike Repair Educator is responsible for delivery of the Bikes for All program based at the Canadian Mental Health Association's (CMHA) (134 Anne St. S, Barrie). Expectations include but are not limited to: staffing regular DIY shop hours, coordinating City of Barrie supported bike giveaway program with local social service agencies, repairing bikes to be given away, organizing and teaching three, 12 hour repair clinics for selected groups.

### **Key Responsibilities:**

- Teach bicycle maintenance and mechanical skills
- Provide educational opportunities in a way that is friendly and inclusive
- Maintain an accessible, positive, and safe working environment
- Supervise volunteers, fostering participation and engagement
- Act as a community liaison for bicycle resources
- Work productively without supervision
- Communicate promptly and effectively with fellow staff and volunteers
- Track program participation and use
- Contribute to development of Firebird's programs and services
- Assist in the operations of the shop, including tracking inventory, administration, and front-line customer service;

### **Qualifications:**

- 1-2 years of previous work/volunteer experience in bike-related programming, education and training (or similar).
- Strong, demonstrable knowledge and experience in bicycle mechanics
- Strong teaching skills and working with diverse learning styles
- Emergency CPR/First Aid
- Able to obtain a Vulnerable Sectors Police Check

**Assets:**

- Solid understanding of shop operations, including scheduling, inventory, and administration
- Demonstrated experience event planning and coordination
- Demonstrated public engagement and customer service skills
- Demonstrated ability to work with diverse populations and ability levels

Cover letters and resumes can be submitted by e-mail to: [firebirdcommunitycycle@yahoo.ca](mailto:firebirdcommunitycycle@yahoo.ca)

Please Reference "Firebird Bike Mechanic/Repair Educator" in the subject line.

For more information about Firebird visit our Facebook page:

<https://www.facebook.com/firebirdcommunitycycle/>

Or our website: <http://firebirdcycle.ca/>